



APPLICATION FOR CORRECTION IN CERTIFICATE

1. Item of Correction :
2. Name of the Candidate :
3. Register Number :
4. Programme :
5. Branch :
6. Period of Study :
7. Give the details of the certificate issued in which correction is required :
8. Whether the prescribed Certificates have been enclosed with the application :
9. Address to which the certificate is to be sent will be collected by : In Person / By an authorized person (Authorization letter and ID proof of the authorized person to be submitted before collecting the certificate)

Place:

Date :

Signature of the Candidate

FOR OFFICE USE ONLY

Note to Account Section :

Please collect _____ only

Receipt No. & Date : _____.

Controller of Examinations

Certificate issued on :

Prepare by:

Folio No. :

Examined by :

Controller of Examinations

Received the Certificate(s)

Date :

Signature of the Student