



PSGR Krishnammal College for Women



Academic Year 2021-2022

MINUTES OF IQAC MEETING



IQAC Meeting

Date :12.07.2021

Time: 10.00 a.m

AGENDA

- IQAC Action Plan for the year 2021-2022
- Significant achievements of the college
- Preparation for NAAC peer team visit
- Mock Visit
- Cluster departments
- Responsibility Assigned for NAAC peer team visit

MINUTES OF THE MEETING

SUGGESTIONS

IQAC Action Plan for the year 2021-2022

- NAAC Peer Team visit
- Submission of AQAR for the academic year
- Conduction of Student Induction Programme and Faculty Induction Programme
- Conduction of Faculty Development Programmes to develop resilience towards the pandemic and to familiarise the concepts of design thinking

Significant achievements of the college

- ❖ BIRAC (Biotechnology Industry Research Assistance Council) has approved the establishment of GRG BIRAC EYUVA Centre.
- ❖ Department of Biotechnology (DBT), Ministry of Science and Technology, Government of India, has provided financial support to the college to establish DBT-BUILDER Interdisciplinary Life Science Programme for Advanced Research and Education.

NAAC Peer Team Visit:

The SSR for NAAC fourth cycle was submitted and data verification process completed. The peer team visit is scheduled on 11th & 12th of August 2021. The two days visit is for Qualitative assessment (30%) based on our SSR.

- ❖ IQAC team is instructed to get ready for the NAAC Peer team visit. All faculty members and students to be instructed about the same.
- ❖ POs and PSOs to be displayed in the departments and highlighted in the charts.
- ❖ Criteria heads are requested to collect the interim reports for the period from January 2021 till date and submit to the IQAC office.
- ❖ IQAC newsletter and department newsletters should be ready and uploaded in the website.
- ❖ Budget to be allocated for all expenses.

NAAC Mock Visit:

- ❖ Departments to be prepared for mock NAAC visit.
- ❖ The Departments to prepare Charts and PPTs (not exceeding 10 charts/slides) with uniformity.
- ❖ Cluster departments to be formed. Each department to mention their significant features and innovative ideas. Ensure inclusion of all information
- ❖ The presentation is to be of 10 minutes duration.
- ❖ Identify the Stakeholders, students, Parents, alumni, faculty members and non-teaching staff who would participate in the meeting which is a part of NAAC Peer team visit. Each meeting to have a maximum of 60 participants.

ACTION TAKEN

- ❖ Visit by Principal and Deans to all departments is planned on 30th and 31st July 2021. Departments to be ready by then.
- ❖ Chairperson and Secretary will also be visiting all the departments to check the preparedness.
- ❖ Departments have identified students, alumni and parents to participate in the stakeholders meeting during the NAAC Peer Team visit.
- ❖ Department Clusters have been formed for the NAAC Visit.

Department	Programmes
Physics	B.Sc Physics (Aided & SF), M.Sc Physics
Chemistry	B.Sc Chemistry, M.Sc Chemistry (Aided & SF)
Botany	B.Sc Botany, M.Sc Botany
Zoology	B.Sc Zoology, M.Sc Zoology
Mathematics	B.Sc Mathematics (Aided & SF), M.Sc Mathematics
Humanities	B.A& M.A English Literature (Aided & SF), B.A Economics, B.A & M.A History
Management	M.B.A, B.B.A, B.B.A IB &RM, B.B.A BPM
Commerce	B.Com (Aided & SF), B.Com CA & M.Com, B.Com e-Com, B.Com BA, B.Com A&F, B.Com PA, B.Com FS, B.Com AM
Computational Science	B.Sc CS , B.C.A, B.Sc IT , M.Sc CS &IT , M.Sc DA, B.Sc CS with Cognitive Systems, B.Sc CS with AI
Languages	Tamil, Hindi, French
Costume and Apparel Design	B.Sc(CDF), B.Voc(GD) & Community College
Beauty and Wellness	B.Voc (BT)
Food Processing Technology and Management	B.Sc (FPTM)
Psychology	BSc (Psy)
Clubs	NSS, NCC, Eco-watch club, Yuva, Rotaract and sports, Gender Champion, Counseling cell
Skill development	Gandhian, Ambedkar and Women study centers, RWTP, Centre for skilling
HR	Placement and other activities
CIIED	
DBT Star College	
Controller of Examinations	
Fine Arts	
IQAC	

Responsibilities Assigned for NAAC peer team visit



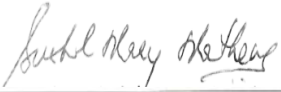

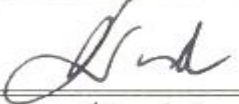


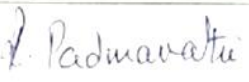



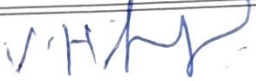
During the visit - Cultural programmes will be taken care of by Dr.B.Sripirabaa

Reception committee – Dr. Sushil Mary Mathews, Dr.P.B.Harathi,
Dr.D.Nalini

Food and beverages – Dr.M.Jayamala

Local hospitality – Dr.G.Kavitha and Dr. K.Vidhyakala

ATTENDANCE

Name & Designation	Signature
Dr. S. Nirmala Principal	
Faculty members to represent all level	
Dr.P.Meena Vice Principal, Associate Professor and Head Department of Physics	
Dr.Sushil Mary Mathews Associate Professor and Head Department of English	
Dr.G.Kavitha Assistant Professor and Head Department of Commerce	
Members from the Management	
Dr.R.Nandini Chairperson	
Dr. N. Yesodha Devi Secretary	
Prof. S. Balasubramanian Director, GRGCAS	
Senior Administrative Officers	
Dr. A. Shamitha Begum Dean – Academic Affairs	
Dr. R. Padmavathi Dean – Academic support and Alumni relationships	
Mrs. S. Vasandha Dean – Student Affairs	
Mrs. G. Kalavathi Dean – Vocational Programmes	
Dr. Ramesh Subramani Dean Research	
Dr. V. Hemapriya Controller of Examinations	

IQAC Team

Dr. J. Balavijayalakshmi

Assistant Professor and IQAC Coordinator

Department of Physics

J. Balavijayalakshmi

Dr. S. Lavanya

Assistant Professor

Department of English

S. Lavanya

Dr. P. Amutha

Assistant Professor

Department of Chemistry

P. Amutha

Mrs. T. Hashni

Assistant Professor

Department of Information Technology

T. Hashni

Mrs. Nithya Ramadass

Assistant Professor

Department of B. Com (CA) & M.Com

Nithya Ramadass

Ms. M. I. Ayesha

Assistant Professor

Department of English

M. I. Ayesha



IQAC Meeting

Date :**08.09.2021**

Time: **11.00 am to 12.00 noon**

AGENDA

- Reopening of the college
- New Programmes Introduced
- Student induction Programme
- Faculty Induction Programme
- Faculty Development Programmes
- Mentoring other institutions
- ISO Audit
- Student Quality Cell meeting
- Curriculum Revamping
- Board of Studies Meeting

SUGGESTIONS

- ❖ The College shall reopen from 16th September 2021 for I year UG students. The classes for I year UG and PG shall be through online mode. Bridge course programmes to be conducted for different subjects for I UG Students by the departments to reduce the gap in learning.

New courses for the academic year 2021-22

- B.Sc., Biotechnology
- M.Sc. Biotechnology

- BSc Computer Science (Artificial Intelligence).
 - The inspection commission visit for these programmes are scheduled from 14th to 16th September and concerned departments to be ready with all details.
- ❖ Student induction programme for the I UG students will begin on 16th Sept. 2021 in the online mode.
 - ❖ Faculty Induction Programme to be organized for the newly recruited faculty
 - ❖ Student Quality Cell meeting to be conducted
 - ❖ Need based faculty development programmes, awareness programmes and workshops to be organised
 - ❖ ISO Internal Audit, MRM and Surveillance audit to be conducted for the academic year 2020-21.
 - ❖ We shall follow the 50/50 marks pattern (Internal - 50 Marks and External- 50 marks) in assessments as per Bharathiar University norms. This shall be effective from 2021 batch onwards. English Paper-I and Introduction to Entrepreneur development courses are revamped in Semester I.
 - ❖ Changes in curriculum to be made on par with industry 4.0. Bharathiar University has framed a standard syllabus for Industry 4.0. The University has suggested a list of courses to be included in the curriculum
 - ❖ A course on Design Thinking across disciplines to be introduced for 30 hours
 - ❖ It is suggested that a course on NCC with 12 credits can be introduced as an option for Skill Based Course in the II & III years for NCC students.
 - ❖ The Board of studies meetings are to be organized online and the syllabi and curriculum revamped in tune with the NEP. The Curriculum for the 2021-22 batch is to be designed using the Learning Outcome Based Curriculum Framework (LOCF) at both the undergraduate and post-graduate levels.

ACTION TAKEN REPORT

- ❖ The Student Induction Programme for the first-year students was conducted for three days virtually on 16.09.2021, 17.09.2021 & 20.09.2021. The departments were clubbed into eight groups to effectively handle the induction programme through online mode.
- ❖ Faculty Induction Programme for the newly recruited faculty was conducted for two days on 05.10.2021 and 06.10.2021 in the Conference Hall.
- ❖ FDP on Introduction to Entrepreneurship was jointly organized by the IQAC and Entrepreneurship Development cell on September 28, 2021. Dr.Savitha Nair, Associate Professor, GRG School of Management Studies was the resource person.
- ❖ Students Quality Cell meeting was conducted on 20-11-2021 in the IQAC office to solicit suggestions related to curriculum, teaching and learning and infrastructure from students and to register their grievances. The minutes of the meeting were briefed to the Principal and the departments concerned and corrective measures were taken.
- ❖ Workshop on Curriculum Design was conducted on 17-11-2021. 75 Faculty members benefitted by the workshop.
- ❖ Virtual interaction on Future Skills was held on 15-11-2021.110 Faculty members benefitted.
- ❖ Awareness programme to students on Social Media Crimes against Women and Children was organized on 26-10-2021. 154 students benefitted.
- ❖ IQAC in association with Indian Medical Association, Coimbatore Branch Women Doctors Wing, organized Swayam Programme - Awareness on Breast and Cervical Cancer for our students on 13-10-2021 .180 students benefitted.
- ❖ Mentored Saraswathi Thiayagaraja College, Pollachi, VLB College of Art and Science and Sri Krishna Adithya College of Arts and Science for NAAC appraisal.

- ❖ The Internal ISO Audit is scheduled on 14th and 15th September 2021.

Revamping of the Curriculum

- The re-constitution of all 24 BoS and the academic council with academic experts, industry representatives, and alumni in accordance with UGC guidelines has been completed. One international subject expert is included in all the boards.
- The Board of Studies Meetings for all the programmes were held virtually from 22.11.2021 to 27.11.2021.
- 47 new courses were introduced and 105 courses were revamped for the academic year 2021-22

CIA components for 2021-22 Batch with CIA: ESE - 50:50Marks



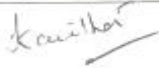
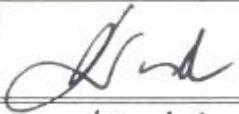


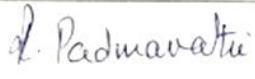




INTERNAL COMPONENT Marks

CA I	7
CA II	7
MODEL	10
Assignment	4
Seminar	5
Quiz	4
Class Participation	5
Application Oriented/Innovation/Creativity Assignment	5
Attendance	3
TOTAL	50

- ❖ English Paper I & II syllabi in semester I& II are changed as per TANSICHE syllabus.

- ❖ Professional English to be introduced in the II semester.
- ❖ I year Entrepreneurship course has to be revamped before classes commences for I UG. Dr.K.Nithya Kala, Dr.G.Indrani and Dr. Savitha Nair are involved in restructuring the syllabus. For II & III UG Entrepreneurship course will be conducted in collaboration with NEN. Minimum 250 students should enrol in each batch. For II & III year students, Entrepreneurship Course can be choice based / can be a JOC / it can be made compulsory for E-cell members.
- ❖ I UG core papers- one unit to be revamped for industry 4.0, II UG & III UG- out of 5 courses, 4 courses to be incorporated as SBS course and 1 course as Online certificate course. For PG courses, industry 4.0 to be incorporated in the curriculum wherever needed.
- ❖ Design thinking (30 hour paper) to be included in the 4th semester

ATTENDANCE

Name & Designation	Signature
Dr. S. Nirmala Principal	
Faculty members to represent all level	
Dr.P.Meena Vice Principal, Associate Professor and Head Department of Physics	
Dr.Sushil Mary Mathews Associate Professor and Head Department of English	
Dr.G.Kavitha Assistant Professor and Head Department of Commerce	
Members from the Management	
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Dr. N. Yesodha Devi Secretary	
Prof. S. Balasubramanian Director, GRGCAS	
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Ms. M. I. Ayesha

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Department of English

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IQAC Meeting

Date :**06.12.2021**

Time: 10.00 a.m

AGENDA

- Annual Quality Assurance Report of the year 2020-2021
- Programmes to be organised
- ISO Surveillance Re Certification Audit
- Integration of Coursera in curriculum
- Academic Council Meeting

SUGGESTIONS







- To organize need based and skill oriented Faculty Development Programmes
- Orientation for Design Thinking course will be provided for the faculty.
- AQAR of the institution has to be uploaded for the academic year 2020-2021.
- Departments should design their courses for Blended Mode of Teaching Learning using online classes, activity-based, online courses etc., (go through the concept note from UGC that has been circulated).
- Integration of Coursera in curriculum is done. 100 licences are to be given for the faculty as well.
- Computational thinking and Problem solving shall be included as one of the SBS courses. An FDP will be organized for the same.


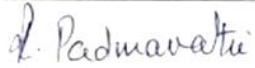



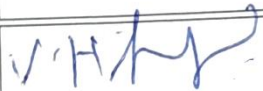
- Open book exam has been approved for Research Methodology for PG Courses. FDP will be organized for framing questions for open book exams

ACTION TAKEN REPORT

- Annual Quality Assurance Report of the year 2020-2021 is prepared and to be submitted by the first week of February 2022
- **ISO 9001: 2015 Surveillance Re Certification Audit** is scheduled on 28.04.2022.
- Design Thinking- 2-day FDP will be organized for each of the three modules in collaboration with the School of Innovation and Leadership (SOIL), Hyderabad.
I module on 25.03.2022; II Module on 7.04.2022 and III Module on 28 &29.04.2022.
25 participants will attend the programme. Orientation will be given to the faculty members attending the FDP on Design Thinking by the Director, Prof. S.Balasubramanian, on 21.03.2022 at Multimedia Hall.
- Training Programme is scheduled to be organised in MS TEAMS for all the faculty members from 23.05.2022 to 25.05.2022.
- Training Programme is scheduled to be organised for AMPLE-LMS for all the faculty members from 26.05.2022 to 28.05.2022.
- An MoU has been signed with Coursera on 30.12.2021. These courses are to be integrated in the curriculum as Skill Based Subjects. 1170 student licenses and 100 faculty licenses obtained from Coursera will benefit nearly 3500 students and 300 faculty members through rotation of licenses thrice a year. The Courses were shortlisted by the IQAC
- The 25th Meeting of the Academic Council was conducted virtually on 29.12.2021

ATTENDANCE

Name & Designation	Signature
Dr. S. Nirmala Principal	
Faculty members to represent all level	
Dr.P.Meena Vice Principal, Associate Professor and Head Department of Physics	
Dr.Sushil Mary Mathews Associate Professor and Head Department of English	
Dr.G.Kavitha Assistant Professor and Head Department of Commerce	
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Assistant Professor

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Nithya Ramadass

Ms. M. I. Ayesha

Assistant Professor

Department of English

M. I. Ayesha



IQAC Meeting

Date : 17-03-2022

Time : 10.00 a.m

AGENDA

- ❖ Introduction & Welcome address by Chairperson
- ❖ Overview of IQAC Activities and Future Plans
- ❖ Suggestions and Recommendations on
 - Academics - NEP implementation, Institutional Development Plan & International linkages
 - Research Consultancy & Industry Linkages
 - Skill development Programmes
 - Capacity Building Programmes
 - Community Outreach Programmes
 - Innovation and Entrepreneurship
 - Audits
 - Stakeholders feedback
 - Department Appraisal
 - Data driven mechanism for documentation of AQAR and NAAC
- ❖ Concluding Remarks by Principal

MINUTES OF THE IQAC GENERAL BODY MEETING

Time: 10:00 am

Venue: Board Room I

The IQAC general body meeting was convened on 17.03.2022. Our Chairperson Dr. R.Nandini welcomed the external experts and the internal members through the online platform. She appreciated the IQAC team for their tireless efforts which has elevated the

institution to greater heights. The Chairperson stated that the suggestions of the external members are always implemented and this has enabled us to grow further.

Principal Dr.S.Nirmala gave the introductory note. She appreciated the quality enhancement activities initiated by the IQAC which led the college to NAAC 'A++' Grade and 6th rank in NIRF. The higher education scenario is set to change as NEP will be implemented shortly. This meeting is convened to strengthen the institution to face the challenges.

The IQAC Coordinator Dr.J.Balavijayalakshmi, Assistant Professor of Physics gave a brief presentation highlighting the significant achievements of the institution and the best practices of the institution. The enriched curriculum, teaching learning practices, academic performance of the students, their placement and upward mobility, community connect through various activities have paved the way for the remarkable improvement of the score both in NAAC and in NIRF. Through the years the institution has consistently improved in all the aspects; in the forthcoming years we would like to be known as the best institution in the country. She highlighted the institutional development plans that are to be implemented in the future and solicited the members to give their suggestions to promote the standard of the college.

External members of IQAC appreciated the achievements of the college. **Dr. Partha S Mallick**, Director, Ranking and Accreditation, Nodal Officer (IoE), Sr.Professor, School of Electrical Engineering, Vellore Institute of Technology (VIT), **Dr N. Ponpandian**, Professor and Head, Department of Nanoscience and Technology, Director, IQAC, Bharathiar University, Coimbatore and **Dr. S. Srinath**, Professor, School of Physics, University of Hyderabad, Hyderabad joined the meeting through the online platform. **Mr.P.S. Ramachandran**, Deputy General Manager, State Street HCL services, Coimbatore and

Dr. Bamini Rajasekharan, Professor and Dean, Sri Ramakrishna College of Arts and Science, Coimbatore attended the meeting in person.

Suggestions given by the External Members

Dr. Partha S Mallick

- Future goals of the institution are to be framed but implementation of institutional plans will be a challenging task. The college has to develop strategic plans to implement these ideas and reviewed periodically.
- Student diversity should be improved. Quality of higher education rendered should attract students from other states and other countries.
- Quality of the institution is based on the quality of the teachers. Retention of the faculty is important. Promote teachers to aspire more. Establish quality culture in the college so that the college will go to the next level. Research aptitude of the teachers to be improved, management can give awards to faculty members with good research output. 50% of teachers should have funded projects. Student-teacher ratio should be appropriate. Management can give fellowships to attract good research scholars.
- Regarding product based research – implementation and commercialisation of patents would be a challenging task.

Dr N. Ponpandian

- LOCF is implemented in the curriculum. Syllabus should be periodically revised to include the latest updates. The curriculum to be revised based on questionnaire type feedback. In future descriptive type feedback of the students should also be analysed to improve the syllabus.
- Faculty to prepare SWAYAM and MOOC courses.
- Strategies should be devised for attaining short term and long term goals.

Mr. P. S. Ramachandran

- He stated that diversity of women moving up in the professional ladder is less though opportunities are plenty in the industry and MNCs.
- Changing the mind-set of the students is very important. Educating parents about women empowerment is important. Faculty to address both the parents and teachers about the opportunities available.
- Guest lectures could be arranged with experts from the industry as resource persons. Career guidance should be provided to students.
- Enhancing communication skills of the students is very important
- Collaborating with industries is essential.
- Students should be oriented to get into corporate sector
- Certification from other institutions can be made as part of the curriculum
- Skill-sets of the students to be improved
- Our college should create benchmark initiatives

Dr. Bamini Rajasekharan,

- Dr. Bamini suggested developing quality circle for research, academics, skill development etc.
- To get feedback from the grass-root level to implement changes
- Revenue generation to be improved- Consultancy to be developed by all the departments. CDF and MBA departments along with PMKY can launch PSGRKCW brand of clothing
- Student can publish papers to enhance research output.

Dr. S. Srinath

- He recommended that academic audits should be conducted periodically
- Feedback mechanism should be in place
- Should devise plans for implementing NEP

Dr. Sadhasivam, Director GRG SMS highlighted the joint research of our Institute with foreign universities, our faculty co-teach certain courses, and metrics to highlight social-enterprises have been devised by our faculty.

Secretary Dr. N. Yesodha Devi gave the concluding remarks of the meeting. She thanked the benevolent management for providing all the amenities and supporting us in all our initiatives. With implementation of NEP, shortly our college will become a Multi-disciplinary Degree awarding college or a university. She assured the members that their valuable suggestions and constructive ideas will help in improving the quality of our college and will make us prepared to face the challenges.

Dr. S. Lavanya, Assistant Professor of English proposed the vote of thanks

ACTION TAKEN REPORT

1. Institutional Development Plan has been devised with short term and long term goals to be achieved which would be revised periodically to ensure effective implementation
2. To promote participation in Education Fair in countries abroad to improve student diversity
3. Office of International Affairs is actively promoting study abroad programme, COIL (Collaborative Online International Learning) Programme hosted by the San Diego








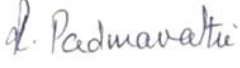


State University, USA, Dual Degree, Twinning and Other Programmes of Specialised Nature would be focused upon to improve student diversity.

4. Student – Teacher ratio is maintained by appointing adjunct faculty
5. Descriptive comment provision is included in the questionnaire to collect feedback from the grass root level
6. Industry Academia connect to be strengthened by planning
7. Placement of women in Industry to be improved
8. Consultancy revenue generation to be promoted
9. Plans for implementing NEP

IQAC MEETING

17.03.2022

Attendance

Name & Designation	Signature
Dr. S. Nirmala Principal	
Faculty members to represent all level	
Dr.P.Meena Vice Principal, Associate Professor and Head Department of Physics	
Dr.Sushil Mary Mathews Associate Professor and Head Department of English	
Dr.G.Kavitha Assistant Professor and Head Department of Commerce	
Members from the Management	
Dr.R.Nandini Chairperson	
Dr. N. Yesodha Devi Secretary	
Prof. S. Balasubramanian Director, GRGCAS	
Dr.P.Sadhasivam Director Department of Management Studies (GRG SMS)	
Senior Administrative Officers	
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Dr. R. Padmavathi Dean – Academic support and Alumni relationships	
Mrs. S. Vasandha Dean – Student Affairs	
Mrs. G. Kalavathi Dean – Vocational Programmes	

Dr. L. Lakshmanan Dean – Mathematical Sciences	
Dr. Ramesh Subramani Dean Research	S. R. S. 17/03/2022
Dr. V. Hemapriya Controller of Examinations	V. H. H. 17/3/2022
Dr. Shanthi Radhakrishnan Dean– Costume& Apparel Designing & Academic Coordinator	Shanthi 17/3/22
Dr.Latha Parameswaran Director, Computational Sciences	Latha 17/03/2022

Nominees from local society, students and Alumni	
Dr N. Ponpandian Professor and Head Department of Nanoscience and Technology Director – IQAC Bharathiar University Coimbatore	
Dr.Bamini Rajasekharan Professor and Dean Sri Ramakrishna College of Arts and Science Coimbatore	B. R.
Nominees from Employers/Industrialists/Stake holders	
Dr. S. Srinath Director & Member Secretary Internal Quality Assurance Cell, Professor, School of Physics University of Hyderabad Hyderabad	
Dr. Partha S Mallick Director, Ranking and Accreditation Nodal Officer, Institution of Eminence (IoE) Sr. Professor and Former Dean, School of Electrical Engineering Vellore Institute of Technology (VIT),Vellore	
Dr. P. S. Ramachandran Deputy General Manager Center Head . State Street HCL services Coimbatore	P. S. R.

IQAC Team

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Hashni

Mrs. Nithya Ramadass

Assistant Professor

Department of B. Com (CA) & M.Com

Nithya Ramadass

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Assistant Professor

Department of English

M. I. Ayesha