



ज्ञान-विद्यान विमुक्तये

प्रो. (डॉ.) जसपाल एस. सन्धू

सचिव

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Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

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**D.O.No.F.91-3/2014(GS)**

**6<sup>th</sup> June, 2017**

Dear Sir/Madam,

This has reference to UGC's letters of even number dated 28<sup>th</sup> January, 2015; 15<sup>th</sup> June, 2015; 23<sup>rd</sup> July, 2015, 1<sup>st</sup> October, 2015 and 28<sup>th</sup> July, 2016 requesting the Universities/Colleges to constitute an Internal Complaint Committee (ICC) and a Special Cell in their respective institutions to deal with the issues of gender based violence and to conduct gender sensitization programme. Copies of these letters are available on UGC website: [www.ugc.ac.in](http://www.ugc.ac.in).

You are requested to ensure that ICC constituted in your esteemed University is working as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015.

You are also requested to kindly send the Annual Return on cases of Sexual Harassment as per the **enclosed proforma** for the period from 1<sup>st</sup> April, 2016 to 31<sup>st</sup> March, 2017 and send details of constitution of ICC to the UGC on email [ugc.iccgs@gmail.com](mailto:ugc.iccgs@gmail.com) latest by **15<sup>th</sup> July, 2017** to enable UGC to compile and furnish the information to the Government of India. You are requested to kindly ensure the compliance of the above in affiliated colleges also.

This may please be accorded **Top Priority**.

With kind regards,

Yours sincerely,

(Jaspal S. Sandhu)

**Encl: As above.**

**The Vice-Chancellors of all the Universities.**

**Copy to:**

**The Publication Officer, UGC, New Delhi for uploading on UGC website.**

(Jaspal S. Sandhu)

**Reference: DOP&T O.M.No.11013/2/2014-Estt.A-III dated February 2, 2015**

**Annual Return on cases of Sexual Harassment**

**Period : 1st April, 2016 to 31<sup>st</sup> March, 2017**

**Name of the University** \_\_\_\_\_

S.No.		Number of Cases*
1	Number of complaints of sexual harassment received in the year	
2	Number of complaints disposed off during the year	
3	Number of cases pending for more the 90 days.	
4	Number of workshops on awareness programmes against sexual harassment conducted during the year	
5	Nature of action	

Note:

\* Information is to be provided in consolidated form in respect of University as a whole (including affiliated/ Colleges constituent).